



प्रधान आयुक्त सीमाशुल्क (सामान्य) का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (GENERAL)
नवीन सीमाशुल्क भवन, बेलार्ड इस्टेट, मुंबई - 001 400
NEW CUSTOM HOUSE, BALLARD ESTATE, MUMBAI-400 001

17-11-2023

CIRCULAR NO. 101/2023

It is proposed to fill up some regular posts in the grade of Tax Assistant for the vacancy year 2024 (from 01.01.2024 to 31.12.2024) by way of conducting Regular DPC. Therefore, willingness is called for from eligible applicants as per RR of Tax Assistant notified vide G.S.R. 785(E) dated 20.10.2022.

From Lower Division Clerks in level-2 (Rs.19900-63200) in the pay matrix and Head Havaldar in level-2 (Rs.19900-63200) in the Pay Matrix who have rendered eight years of regular service in the grade failing which, -

- (a) eleven years of combined service in Grade of Lower Division Clerk and Multi-Tasking Staff, or;
(b) eleven years of combined service in the Grade of Head Havaldar, Havaldar and Multi-Tasking Staff, or;
(c) eleven years of combined service in the Grade of Lower Division Clerk, Havaldar and Multi-Tasking Staff shall be taken into consideration

and shall possess the following qualification and experience, namely: - Data Entry Speed of 8000 key depression per hour for data entry work and passed in Departmental Qualifying Examination to be held after a three-week training.

ii. It may be noted that the applications/willingness received in response to this particular circular will be considered only for the above said posts. All earlier willingness submitted to the department, will not be considered.

iii. The willingness for promotion to the grade of LDC should reach the undersigned on or before 01.12.2023. Applications received after the aforesaid last date will not be entertained.

iv. All supervisory heads are requested to bring this Circular to the notice of all concerned.

**Signed by Harish
Ramakrishna Rao
Date: 17-11-2023 17:32:49
Reason: Approved**

II/(3)/APPT/345/2023-P and E-O/o PR COMMR-CUS-GEN-Zone-I-Mumbai

I/1548793/2023

(Harish R. Rao)

Asst. Commissioner of Customs,
P&E, NCH, Mumbai

NB: It will be the sole responsibility of the concerned department to bring this circular to the notice of the concerned officers including those on leave.

Copy to:

1. The Pr. Chief Commissioner of Customs, Mumbai, Zone-I, II, III
2. The Pr. Commissioner of Customs, Mumbai, Zone-I, II, III
3. The Supdt. of Customs, Group "C" Office
4. The Dy. Commissioner of Customs, EDI, Mumbai for uploading on the website.
5. Notice board
6. Official record.