

Annexure-I

(Notice for Customs Broker Examination, 2024 by NACIN)



GOVERNMENT OF INDIA
MINISTRY OF FINANCE, DEPARTMENT OF REVENUE
NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS
FARIDABAD

NOTICE FOR CUSTOMS BROKERS EXAMINATION, 2024

23. August. 2023

1. Applications are invited from Indian citizens to appear in the online written examination for issuance of license to act as a Customs Broker under Customs Brokers Licensing Regulations (CBLR), 2018, as amended. A copy of the regulations is available at www.cbic.gov.in and www.nacin.gov.in.
2. Complete application is to be submitted in person or by Registered/ Speed Post in Form-A (available in the CBLR, 2018) along with two passport size photos and self attested documents on citizenship (Aadhaar/ Passport/ Voter Card), educational qualification, financial viability, mobile number, e-mail id and other requirements along with the prescribed fee of Rs.500/- (Rupees five hundred only) to the Principal Commissioner/ Commissioner of Customs/ Commissioner of Customs (Prev), having jurisdiction over the area where the applicant intends to carry on his business from **18.10.2023 to 17.11.2023** up to **06:00 PM**. Applications sent by post, in case received after the last date shall not be entertained.
3. Before submitting the application, applicant should ensure the completeness of the application. Incomplete applications shall be summarily rejected.
4. Syllabus of written examination will be as per regulation 6(7) of CBLR, 2018.
5. Names of applicants found eligible to appear in examination will be displayed on the notice board and/or website of the respective Commissionerate **latest by 08.12.2023**.
6. Information regarding roll number, admit card and examination venue will be made available on the website of CBIC and NACIN under the icon/tab <GSTP/CBLR Exam>. A link to download the admit card will also be provided therein. Admit cards shall also be sent by email to eligible applicants 12 days in advance before the date of examination. The written examination shall be held **in the Month of March-2024**.
7. The candidates have the option to answer either in Hindi or in English.
8. Successful candidates will be called for an oral examination for which separate communication will be sent.

9. In case declarations and information submitted by the applicant are found to be incorrect, the application shall be rejected or license, (if issued) shall be cancelled.
 10. For any query regarding eligibility and process of application, please refer to the regulations available at the websites (www.cbic.gov.in and www.nacin.gov.in) or contact the nearest Customs Commissionerate. A helpline will be made operational by this office at e-mail id. cblre.helpline@gmail.com from the (date of start of submission of application) till the date of exam.
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Annexure-II

Information to be furnished for Customs Broker Examination, 2024

(w.r.t. candidates eligible for appearing in written examination under regulation 6 of CBLR, 2018)

Name of the Customs Location/Commissionerate/Customs House:

Name and designation of Nodal officer:

Email id of Nodal Officer:

Cell no. of Nodal Officer:

Sevottam No. /Applicant No.	Name of the candidate	16 digit Aadhar No.	Permanent Account Number (PAN No.)	10 digit mobile no.	e-mail ID	Passport size photograph (file type JPG, JPEG, PNG of size 20 to 60 KB)

Note:

- i. The above soft copy would be accepted only in excel format.
- ii. Photograph only in file type JPG, JPEG, PNG of size 20 to 60 KB.
- iii. The title/subject of the uploaded file name shall be in the format: Sevottam No. _ Applicant No.
- iv. E-mail shall be sent on cbsec.nch@gov.in before the stipulated time mentioned in the subject Public Notice.

Annexure-III

(Form-A)

[see sub-regulation (2) of regulation 4]

Application Form for Grant of Customs Broker's License under 146 of the Customs Act, 1962:

1.	Name of the applicant:
2.	Full address of the applicant :
3.	Aadhar Number :
4.	Names, Permanent Account Numbers (PAN) and address of each of the partners of the firm or the directors of the company, as the case may be, in case the applicant is a firm or a company :
5.	Name and Permanent Account Numbers (PAN) of its partner/partners or director/directors who will actually be engaged in the work as Customs Broker, in case the applicant is a firm or a company :
6.	Educational qualification of each of the persons, who may be engaged as Customs Broker:
7.	Total number of attempts the applicant has made in the examination referred to in regulation 9 of the Custom House Agents Licensing Regulation, 1984 or regulation 8 of the Custom House Agents Licensing Regulation, 2004 or regulation 6 of the Customs Brokers Licensing Regulations, 2013 or regulation 6 of the Customs Brokers Licensing Regulations, 2018:

Declaration:

a.	I have working knowledge of English/local language (____)/Hindi.
b.	I have not earlier applied for a license to act as Customs Broker and no such application was rejected/accepted.
c.	The firm or company by whom the undersigned is employed have earlier held a Customs House Agent or Customs Broker's License under the Customs House Licensing Regulation, 1984, the Customs House Licensing Regulation, 2004 or the Customs House Licensing Regulation, 2013 or these regulations and it was cancelled or suspended/not cancelled or suspended.

d.	The undersigned/the person proposed to be employed by me have been/have not been penalised, convicted or prosecuted under any of the provisions of the Customs Act, 1962 (52 of 1962), the Central Excise Act 1944 (1 of 1944), and the Finance Act, 1994.
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List of documents furnished in accordance with regulation 6 of Customs Brokers Licensing Regulations, 2018:

Sr. No.	Educational	Financial
1.		
2.		
3.		
4.		
5.		

I/We hereby affirm that I/we have read the Customs Brokers Licensing Regulations, 2018 and agree to abide by them.

Date:

Signature of applicant

Annexure- IV
Necessary Instructions to be followed

Duly notarized affidavit solemnly affirming that the applicant:

1. a) is a citizen of India
b) is a person of sound mind
c) is not adjudicated as an insolvent
d) has neither been convicted by a competent court for an offence nor any criminal proceeding is pending against him in any court of law
e) he has not been penalised for any offence under the Act, the Central Excise Act, 1944 (1 of 1944), the Finance Act, 1994(32 of 1994), the Central Goods and Services Act, 2017 (12 of 2017) and Integrated Goods and Services Tax Act, 2017 (13 of 2017)
2. Two passport size photographs and Self Attested Copy of Aadhar Card, PAN, Passport/ Voter Card.
3. Certificate issued by Government Civil Surgeon/any registered medical doctor (holding a degree M.D. or higher degree) stating that the applicant is a person of sound mind.
4. Copies of certificates of Educational Qualifications viz a Graduate from a recognized university and a professional degree such as Masters or equivalent degree in Accounting, Finance or Management, CA/CS/MBA/LLM/ACMA/FCMA or Diploma in Customs Clearance work from any Institutes or University recognized by the Government or is having at least two years' experience in transacting Customs Broker work as G-Card holder issued by this Commissionerate or
5. is a retired Group 'A' Officer from the Indian Customs and GST having a minimum of five years' experience in Group A service.
6. Certificate issued by the competent authority in respect of retired Group A officers stating that he is having a minimum of five years of experience in Group A services.

7. Bank solvency certificate of Rs. 5,00,000/- issued by a Scheduled Bank/Certificate issued by Tehsildar (with proper validity)/ Chartered Accountant stating that the applicant is in possession of assets of value not less than Five Lakh Rupees.
8. A Declaration regarding earlier attempts made by the candidate for F category examination in any of the Customs Commissionerate in India on Rs.100 Stamp paper

NOTE:

- i. All the above mentioned documents should be self-attested at the time of submission.
- ii. All the documents have to be submitted with the application form between 18.10.2023 to 17.11.2023 upto 6:00 PM.
- iii. Candidates are directed to go through this Public Notice carefully and before submitting the application, applicant should ensure the completeness of the application and submit their application with duly attested relevant documents within the stipulated dates i.e. 18.10.2023 to 17.11.2023 upto 6:00 PM failing which, your application will be rejected and no request will be entertained in this regard after the due date.