



आयुक्त सीमाशुल्क (आयात - II) का कार्यालय
OFFICE OF THE COMMISSIONER OF CUSTOMS, IMPORT- II
नवीन सीमाशुल्क भवन, बल्लार्ड इस्टेट, मुंबई- ४००००१
NEW CUSTOM HOUSE, BALLARD ESTATE, MUMBAI-400001

F.No. S/22-PN-13/2018 A(M)-II

Date:21.04.2023

PUBLIC NOTICE NO. 07/2023

DIN No. - 20230477000000717366

Sub: Streamlining the process and expediting Assessment in FAG — reg.

Attention of Importers, Customs Brokers and all other stakeholders is invited towards various circulars issued by CBIC on Faceless Assessment to streamline the process and expedite assessment in FAG.

2. During the course of the Faceless Assessment, instances have been observed where owing to the non-submission of complete information and requisite documents at the time of filing of the Bill of Entry (BE), queries were required to be raised, which resulted in a slower pace of assessment and clearance of the consignments. It is also noticed that some required documents uploaded in E-sanchit are not legible / visible, leading to a situation where the Assessing Officer cannot view/ read the document and thus compelled to raise a query.

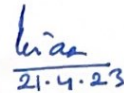
3. In this regard, Trade Members, Importers, Customs Brokers are advised to adhere to the following general instructions for faster assessment and clearance of the goods in Faceless Assessment:-

- i. Ensure that legible copies of all supporting documents are duly uploaded in E-Sanchit.
- ii. Ensure that after uploading the documents in E-sanchit, they are properly linked with the concerned Bill of Entry by tagging IRN with the corresponding Bill of Entry for all documents.
- iii. As far as possible always upload the Catalogue/ Technical Write-up/ End Use/ Product Data Sheet/ User Manual etc. alongwith the picture of the goods which will help the FAGs in verification of self-assessment done by the importer.
- iv. Documents in support of declared value such as previous BEs, Purchase Order, Contract, Proforma Invoice, Remittance copy etc. whichever is available may be uploaded to assist the proper office in verification of self-assessment.
- v. Whenever duty exemption is claimed under any exemption Notification, the conditions of duty exemption Notification should be carefully studied and compliance documents must be uploaded. Also, it must be ensured that goods squarely falls under the category of goods on which such exemption is allowed.

- vi. If the importation of goods requires Registration under Certain Acts/ Rules, the same must be completed before filing the Bill of Entry and copy of required certificate should be uploaded in E-sanchit.
 - vii. Compliance of BIS Standards and uploading necessary BIS Registration Certificate is very essential for safeguard of country from importation of spurious goods. Importers/CBs are requested to visit the website www.bis.gov.in and ensure that they have necessary BIS registration certificates before filing of Bill of Entry.
 - viii. The Government of India has introduced Monitoring Mechanism on import of Steel, Chips, Non-Ferrous Metals, Paper, Coal etc. The importers and CBs are requested to submit the mandatory information on the designated websites before filing of BEs and upload the necessary documents in E-Sanchit.
 - ix. First time importers are required to submit KYC documents. It is advisable that process may be completed well in advance.
 - x. While uploading the documents on E-Sanchit, Importers and CBs are requested to select the correct code for the documents which will be helpful in verification by the proper officer.
 - xi. Whenever a query is given seeking specific information / documents, it should be replied with relevant and specific answer providing information / documents sought therein. Frivolous replies should be avoided.
 - xii. It has been observed that a few importers who intend to avail benefit of deferred duty payment are not authenticating their Bills of Entry using One Time Password (OTP) sent to their registered e-mail. In such cases, the docks officer is unable to give out of charge of such Bes and is compelled to raise query requesting the importer to authenticate the Bill of Entry. Therefore, such instances may be avoided by ensuring that all Bills of Entry where such facility of deferred duty payment has been intended are duly authenticated.
 - xiii. While filing a BE for "provisional assessment" under section 18 of the Customs Act, 1962 due to pending SVB investigation or for any other reasons, it is requested that proper reason for opting provisional assessment must be mentioned. If a declaration giving these reasons is also uploaded in E-Sanchit, that will be helpful at the time of finalization of assessment.
 - xiv. Wherever, preferential rate of duty is claimed based on Country of Origin Certificate and BE is facilitated by RMS for OOC, in order to avoid query, it is advised that goods registration should be done only after getting COO Certificate defaced by TSK as OOC is not possible for such BES by docks officers.
4. The list of documents required to be uploaded varies as per the goods imported. Assessing Group-wise list of documents that are generally required to be uploaded are listed in Annexure-A of this Public Notice. However, it may be noted that the list provided is not exhaustive. The importer/CB may be required to upload additional documents depending on the nature of imported goods and the necessity of assessment. Further, the Assessment Officer may ask for additional documents, if any, necessary for the assessment.
5. The Importers, Customs Brokers are requested to bring the issue of delay in assessment and unwarranted queries to the notice of the concerned ADC/JC of the assessing group. The Importers and Customs Brokers are requested to file Bill of Entry in advance after uploading all mandatory documents required for assessing the goods

imported on E-Sanchit in proper column with specific name to the document to avoid query and in order to expedite clearance of goods.

6. Difficulties, if any, faced in implementing the said Public Notice may be brought to the notice of the Additional Commissioner of Customs, Appraising Main (Import I & II), NCH, Mumbai.


21.4.23

(Kiran Verma)

Commissioner of Customs
Import-II Commissionerate
New Custom House, Mumbai

Copy to:

1. The Principal Chief Commissioner of Customs, Mumbai Zone-I... for information.
2. The Commissioner of Customs (Import-I)/ (Import-II), NCH, Mumbai.
3. All Additional/ Joint./ Deputy/ Asstt. Commissioner of Customs, NCH, Mumbai.
4. All Sections/ Groups
5. Representative of BCBA/WISA/ Members of PTFC... for information and circulation among their members and other importers for information.
6. DC/EDI Section... for uploading copy on Mumbai Customs Zone-I website.
7. Office copy

ANNEXURE-A

A. Apart from mandatory documents like invoice, Packing List and Bill of Lading, following documents are required to be uploaded, wherever applicable;

1. Country of Origin Certificate.
2. Duly filled Section -I, II, III of Form-I as per the CAROTAR , 2020 notified as per Notification No. 81/2020-Customs (N.T) dated 21.08.2020, if the Preferential Rate of Duty is claimed based on RVC content of the originating goods.
3. Order-in-Original, Investigation Report issued by SVB in case buyer and supplier are related.
4. Copy of the Shipping Bill and reversal of export benefits claimed at the time of export where re-import notification benefit is claimed.
5. BIS Registration Certificate where goods fall under the mandatory requirement of BIS.
6. LMPC Certificate under the Legal Metrology Act, 2008 and Legal Metrology (Packaged Commodity) Rules, 2011, for the goods falling under the purview of LMPC Rules, 2011.
7. Documents like RCMC, AEPC, EPCH, MTCTE, Concessional Duty Certificate from relevant Organization etc. wherever the condition of duty exemption notification requires submitting such documents.
8. Special Import Licence for prohibited/ restricted goods.
9. High Seas Sales Agreement alongwith Sale Invoice wherever such sale has occurred.
10. Registration Certificate form CPCB/SPCB for fulfilling Extended Producer Responsibility (EPR) wherever it is mandatory.

B. Apart from above documents, Assessing Group wise list of documents that are required to be uploaded is as under :-

Sr. No.	Concerned Group	Documents required to be uploaded
1	I/IA	<ol style="list-style-type: none">1. Valid Test Report or Previous Test Report in case of import of Gypsum and Petroleum products.2. Coal Import Monitoring System (CIMS) Registration.3. Challan evidencing return of Export Incentive in case of Re-import of goods, copy of Shipping Bills.4. Phytosanitary Certificate.5. Label evidencing MRP, Manufacturing Date, Expiry Date of goods.6. PESO Certificate wherever required.
2	II (A-B)	<ol style="list-style-type: none">1. Import Permit/ Registration Certificate wherever applicable.2. Copy of application of said permit/ Registration Certificate with CIB wherever applicable.

		3. Previous Test Report 4. MSDC/ Technical data sheet of supplier 5. Declaration of category of Hazardous goods. 6. Certificate of Analysis.
3	II(C-F)	1. CDSCO Registration Certificate alongwith Annexure of Products, wherever applicable. 2. IPR registration copy for branded goods registered with IPR section. 3. PESO Certificate for explosive goods wherever applicable. 4. Duty Exemption Certificate for research goods from CSIR, DRDO etc. and from the Head of Institution where duty exemption benefit is claimed (Notification No. 51/1996) 5. Form G under FCO, 1985 for import of bio stimulants. 6. MoEF&CC Licence / Import Permit wherever applicable.
4	IIG	1. Certificate of Analysis/ Test Report for the primary goods falling under CTH 3901 to 3914. 2. Registration Certificate under Extended Producer Responsibility (EPR) in case of goods falls under Plastic Waste Management Rules, 2022 (As amended). 3. End-use certificate / Reasons for non applicability of EPR. 4. Registration Certificate from CPCB, application status on CPCB portal.
5	II (H-K)	1. Valid Test report or Previous Test Report, if any. 2. Certificate of Analysis. 3. Declaration of category of Hazardous goods. 4. Eligibility Certificate to the owners of registered publications for the import of Newsprint. 5. Import Certificate from Council of Leather Export for availing duty exemption. 6. Paper Import Monitoring System (PIMS) Registration.
6.	III	1. Valid Test Report or Previous Test Report in case of import of Textile and Textile articles. 2. Azo Dyes test report from the Textile Committee or textile testing laboratory accredited to the National Agency of the Country of Origin.
7.	IV	1. BIS Registration, SIMS, NFMIMS Certificate, MTC. 2. Landing permission in terms of Gas Cylinder Rules, 2016. 3. MTC of Raw material to establish correlation with Raw material supplier and Manufacturer of imported goods. 4. Pre-Shipment Inspection Certificate in accordance with national/international standards.
8	V	1. In the case of old and used Capital goods :- a) Inspection / Appraisal Report issued by Chartered Engineer, or their equivalent based on country of sale; or b) Inspection/ Appraisal Report issued by locally empanelled Chartered Engineer, in absence of above and certificate issued by the Institute of Chartered Engineers which qualifies the CE to perform such appraisal/ inspection alongwith Customs House letter/Public Notice empanelling him.

		<p>2. Re-import/Repair and return cases :-</p> <p>a) Export Invoice and Shipping Bills</p> <p>b) Proof of Inspection/ Appraisalment Report issued by locally empanelled Chartered Engineer in case of availed notification No. 153/95-Cus. (for import of goods of foreign origin for repairs and return basis)</p> <p>c) Product Sales Catalogue, Technical literature / Write-up on nature of goods.</p>
9	VA	<p>1. EPRA for E-Waste and Battery Waste.</p> <p>2. Registration under Chip Import Monitoring system.</p>
10.	VB	<p>1. Atomic Energy Regulatory Board Certificate in case of X-ray based equipment.</p> <p>2. CDSCO Licence in case of Medical equipments.</p>

C. Importers and Customs Brokers are advised to comply with the instructions contained in the Board Circular No. 55/2020-Cus. dated 17.12.2020 and submit the documents enlisted in the Annexure of the said Circular to avoid query during assessment.