



Mumbai Customs Zone - I
New Customs House
Department of Revenue, Ministry of Finance
Government of India



MUMBAI CUSTOMS AWAS

“Mumbai Customs Awas User Manual”

Copy /Write Link in Browser: <http://www.mumbaicustomszone1.gov.in/>

Click on Custom Awas Button.

The screenshot shows the homepage of the Mumbai Customs Zone - I website. The left sidebar contains a navigation menu with the following items: Feedback Form, PTFC, CCFC, Officer's Corner, Quarters Allocation Waiting List, **Customs Awas** (highlighted with a red circle), Women Complaint Committee, Sport And Cultural Events, Hindi Official Language, Drawback, Postal Appraising Section, SVB, Authorized Economic Operator, CB Corner, and Tenders. The main content area features a large banner for the 'SHETH NAROTTAM MORARJEE SHIPPING CRICKET TOURNAMENT PRIZE - DISTRIBUTION FUNCTION 2018 - 2019'. Below the banner is an 'About Us' section with a 'View More' button. The 'Chief's Message' section includes a quote from the Chief of Customs Awas and a 'View More' button. The 'Citizen Charter' section lists two points: 'Acknowledge declarations, intimations, applications, returns and all communications on the spot and in any case within 7 days of their receipt.' and 'Respond to all communication within 15 working days of its receipt.' with a 'View More' button. The right sidebar contains 'Tenders' and 'Public Notice' sections.

After That Login Panel Is Open.

The screenshot shows the 'Customs Awas Login' panel. The panel includes the following elements: the Mumbai Customs Zone - I logo and name, the text 'New Customs House Department of Revenue, Ministry of Finance Government of India', the title 'Customs Awas Login', an 'Email' input field, a 'password' input field, a CAPTCHA image with the text 'UCHWRII', a 'Refresh' button, an 'Input symbols' field, and buttons for 'Back', 'Login', 'Register', 'Forgot Password', and 'View Login Process'. The background of the panel shows a large, ornate building.

OBJECTIVE/FEATURES: Of Customs Awas Process Re-engineering for better services. Automating all activities / processes involved in the allotment of houses. Facilitating easy maintenance and prompt Services updating of housing records. Making housing records / transactions tamper proof and genuine. Allowing applicants easy access to all relevant information through internet. Reducing the number of forms and re-designing them. Better tracking of data relating allottees, waiting list, online application forms.

Login Screen :- Enter your email id and password and it will redirect to dashboard page. In Login Screen there are 5 Buttons which Describe Different Functionality.

In Login Screen:-

Login:-When Click on **Login Button** it will redirect to the Dashboard Page.

Back: - When we click on **Back Button** it will redirect to the Home Page of Mumbai Custom.

Register: - When we click on **Register Button** it will redirect to the User Registration Page of Mumbai Custom.

User Registration

Name: Date of Birth:

Password: Confirm Password:

Email: Mobile No.:

Upload ID Proof: No file chosen
(1) Please Upload .jpeg/.jpg/.png Files only

Upload Photo: No file chosen
(1) Please Upload .jpeg/.jpg/.png Files only

Upload Address Proof: No file chosen
(1) Please Upload .jpeg/.jpg/.png Files only

Captcha Symbols: Refresh
Please enter captcha symbols:

Forget Password: - If the we Forgot Login Password, we click on **ForgetPasword Button** & Change password with help of Email-Id.

Forgot Password

Email:

View Login Process: - It is Process which helps you to how to Login the Screen.

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Customs Awast Login

Email:

password:

Input symbols:

Login Process

1. First of all You need to Fill the Registration form.
2. After that Admin will check your detail and approve your Registration within 48 hours.
3. Without Admin Approval you will not be able to login.

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Dashboard- : After login, dashboard will show which has multiple options which leads to different information. In Dashboard there are 8 Menus. By default dashboard start With **Application Form Menu**.

1. Applications Menu:

Application Form: In Application form User Apply for the quarter request.

Waiting List: - Under Waiting list admin decide the Quarter is allotted to the User & also check with the help of select type. If quarter allotted, user details automatically remove from the waiting list page.

S.NO	Name	DOB	Designation	Appointment Date	Type	Apply Type	Preference	Apply Date	Retirement Date	Last Increment On	Download Form	Action
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Vacant List: Its consists of all vacant quarter with different type i.e. Type I, II, III etc.

Navigation: Allotment Order | Applications | Master | Retention of the Quarter | Quarter on Enhancement | Change Quarter | Surrender Of Quarter | Users

Vacant Position Master List

Vacant Position List

Type: --Select--

Show 10 entries Search:

S.NO	Quarter No	Present Status	Type	Licence Fee	Water Fee
1	17A/202, Mhada Powai, Mumbai	Vacant	Type IV	0	0
2	A/2002, 20th Floor, Lloyds Estate	Vacant	Type IV	0	0
3	B/2004, 20th Floor, Lloyds Estate	Vacant	Type IV	0	0
4	253/10 Gr. Floor, Bandra	Vacant	Type IV	0	0
5	4/403, Valley Shilp, Kharghar	Vacant	Type IV	0	0
6	5/101, Valley Shilp, Kharghar	Vacant	Type IV	0	0
7	5/204, Valley Shilp, Kharghar	Vacant	Type IV	0	0
8	6/301, Valley Shilp, Kharghar	Vacant	Type IV	0	0
9	7/302, Valley Shilp, Kharghar	Vacant	Type IV	0	0

Retention of Quarter Menu:-

Quarter Extension Request Form: Apply form for the Quarter retention.

Navigation: Allotment Order | Applications | Master | Retention of the Quarter | Quarter on Enhancement | Change Quarter | Surrender Of Quarter | Users

Quarter Extension Request Form

Name* --Select--

Quarter No* QuarterNo

Period Of Retention* Period Of Retention

Designation* Designation

Type* TYPE I

Reason* --Select--

Date of Retention Date of Retention

Captcha Symbols*



Refresh
Please enter captcha symbols

Quarter on Enhancement:-

A: - Quarter on Enhancement Form: Apply form for the Quarter on Enhancement.

The screenshot shows a web application interface for the 'Quarter on Enhancement' form. At the top, there is a navigation menu with the following items: Allotment Order, Applications, Master, Retention of the Quarter, Quarter on Enhancement (selected), Change Quarter, Surrender Of Quarter, and Users. The main content area is titled 'Quarter Enhancement' and contains the following fields:

- Name*: --Select-- (dropdown)
- Designation: Designation (text input)
- Basic pay/ Grade pay*: Basic pay (text input)
- Type: TYPE I (dropdown)
- Apply for Type*: --Select Apply Type-- (dropdown)
- Preference*: None selected (dropdown) with a Reset button
- Date of Enhancement: Date of Quarter Enhancement (text input)
- Captcha Symbols*: A captcha image showing the characters 'ETDDZ' with a Refresh button and a text input for 'Please enter captcha symbols'.

At the bottom of the form, there are two buttons: Submit and Back.

Change Quarter:-

a: - Change Quarter Form: Apply form for Change the Quarter

The screenshot shows a web application interface for the 'Change Quarter' form. At the top, there is a navigation menu with the following items: Allotment Order, Applications, Master, Retention of the Quarter, Quarter on Enhancement, Change Quarter (selected), Surrender Of Quarter, and Users. The main content area is titled 'Change Quarter' and contains the following fields:

- Name*: --Select-- (dropdown)
- Designation*: Designation (text input)
- Date of Apply*: Date of Apply (text input)
- Date of Joining*: Date of Joining (text input)
- Basic pay/Grade pay*: Basic pay (text input)
- Current Quarter No*: Current Quarter No. (text input)
- Type*: TYPE I (dropdown)
- Apply for Type: --Select Apply Type-- (dropdown)
- Preference*: None selected (dropdown) with a Reset button
- Captcha Symbols*: A captcha image showing the characters 'RJMPZV' with a Refresh button and a text input for 'Please enter captcha symbols'.

At the bottom of the form, there are two buttons: Submit and Back.