



**GOVERNMENT OF INDIA
MINISTRY OF FINANCE/DEPARTMENT OF REVENUE
CENTRAL BOARD OF EXCISE & CUSTOMS, MUMBAI CUSTOMS PREVENTIVE
COMMISSIONERATE.**

**OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE),
RUMMAGING & INTELLIGENCE, 11TH FLOOR, ANNEXE BUILDING,
NEW CUSTOM HOUSE, BALLARD ESTATE,
MUMBAI-400001.**

Tel. No. 22623781

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F.No.SD/INT/ADMN-III/18/2014 R&I-Pt-I

Date :25.10.2019

TENDER NOTICE

TENDER NOTICE FOR COMPREHENSIVE ANNUAL MAINTENANCE OF AIR-CONDITIONERS INSTALLED IN VARIOUS SECTIONS OF RUMMAGING & INTELLIGENCE, ANNEXE BUILDING, NEW CUSTOM HOUSE, BALLARD ESTATE, MUMBAI FROM 06.11.2019 TO 05.11.2020. The bids are invited in a two bid system (Technical and Financial) from eligible and experienced/reputed firms.

Sealed quotations are invited from reputed parties /firms for Comprehensive Maintenance Contract in respect of air conditioners (window and split) (as per annexure – A) in the offices of the Rummaging & Intelligence Division of the Commissionerate of Customs (Preventive), Mumbai for a period of 06.11.2019 to 05.11.2020.

1. Interested firms may send their quotations in sealed covers, so **as to reach this office latest by 11.00 A.M on 04.11.2019**. The envelopes should be super scribed as **‘Quotations for Comprehensive Maintenance Contract of Air Conditioners’** and addressed to the Deputy Commissioner of Customs (Admn), R&I, 11th Floor, Annexe Building, New Custom House, Ballard Estate, Mumbai – 400001. The tender will be opened on 04.11.2019 at 16:00 Hours in conference Hall.

2. Tender notice can also be accessed on Departmental website www.cbic.gov.in and www.mumbaicustomszone1.gov.in.

3. Earnest Money Deposit (EMD) of Rs. 8,000/- should be submitted by bidder in the form of Demand Draft/Bankers Cheque, drawn on any Nationalized Bank or a scheduled Commercial Bank in India, in favour of Commissioner of Customs (Preventive) payable at Mumbai. Both the bids (Technical & Financial Bids) must reach the address at: R&I Division, Administration III, 11th floor, Annex Building, New Customs House, Ballard Estate, Mumbai-400001 on 04.11.2019 at 11:00 A.M.

4. The successful tender shall furnish a security deposit to the office of the Commissioner of Customs (P) R&I within 30 days of the issuance of the contract, which shall be 10% of the Bid amount in form of Demand Draft/ Bank Guarantee from a scheduled nationalized Bank drawn in favour of Commissioner of Customs (P)

R&I payable at par in Mumbai valid for the contract period and plus three months thereafter EMD will be part of the Security Deposit and EMD of the successful bidder can be refunded after depositing.

i) No interest will be payable by the office of the Commissioner of Customs (P) on Security Deposit.

ii) In case of breach of contract or violation of any term of contract security deposit shall be forfeited.

5. Tenders received after the due date will not be entertained and also the Department reserves right to accept or reject the quotation without assigning any reason thereof.

6. **Terms & Conditions** of the contract are as under:

i) The maintenance of all the air conditioners is to be carried out at the offices of R&I Division in which they are installed.

ii) The maintenance contract would include:

1. Rewinding of burnt motors of air conditioners.
2. Replacing the unserviceable condensers of air conditioners.
3. Changing the bushes of air conditioners.
4. Replacing the faulty Off and On switches and knobs of air conditioners.
5. Gas charging.
6. Carrying out pressure leak testing including vacuumising the system.
7. Changing faulty Liquid line stainer and overload protective device.
8. Any other items necessary for efficient running of air conditioners.
9. Petty body repair of air conditioners.
10. Repairing the Remote Controller of air conditioners.
11. Monthly cleaning of all air conditioners filters etc.

iii) The firm should be in the business of maintenance of air conditioners at least for the last 2 years.

iv) The contractor shall be responsible for the Government property while undertaking work of maintenance.

v) The comprehensive maintenance contract covers all the spare parts replacement.

vi) The spare parts used for replacement shall be of same make/quality as installed in the original air conditioners.

vii) Cost shall be quoted for each type & brand. Further break-up like taxes etc should also be shown.

viii) The firm will be required to depute a competent person to inspect the air conditioners on daily basis in R&I office, the expenses of which will be within the ambit of the contract awarded to the successful bidder.

- ix) No equipments will be taken out by the mechanic of the firm without prior approval of undersigned. In that case, firm will provide standby arrangement without any extra cost.
- x) All spare parts excluding sheet metal parts, condensers (under sheet metal), cooling coils and plastic wires shall be provided and replaced free of cost by the service provider.
- xi) Failure to repair/service the equipment in question within 24 hrs without adequate reasons or to return the repaired machine within five working days may entail proportionate deduction in the bill and penalty as decided by the undersigned.
- xii) Preventive maintenance of the machines will have to be carried out on quarterly basis failing which 20% of unit AMC charges for the month will be deducted from the bills submitted.
- xiii) The maintenance contract shall remain in force from 06.11.2019 to 05.11.2020.
- xiv) The charges will be paid quarterly after satisfactory completion of each quarter.
- xv) The quoted price shall be inclusive of all the expenses on account of GST and/or any other applicable tax including transportation, handling insurance etc as applicable.
- xvi) No extra payment whatsoever on account of natural calamities or otherwise will be made to the firm except the all-inclusive rates. It shall be the responsibility of the firm to make the air conditioners work satisfactory throughout the period of the contract.
- xvii) The contract can be terminated summarily by this office at any time without assigning any reasons by giving a notice period of 15 days at any time during the period of contract. No claim for any compensation will however be entertained due to such termination prior to the expiry of stipulated period of contract.
- xviii) The details of window/split air conditioners installed in the office of R&I Division is enclosed at Annexure A. Bidders are advised to visit the installation before quoting the price.

7. DOCUMENTS TO BE SUBMITTED ALONGWITH SEALED QUOTATIONS:

- i) Copy of Pan Card
- ii) GST Registration Certificate
- iii) Last Three years Income Tax Return filed by the Bidder
- iv) Certificate/Letter of Contract of AMC of at least two Central Government organizations where it has been executed.

8. PENALTY CLAUSE:

1. If work is not done as per above schedule or any system is not functioning then a penalty @ rate of Rs.100/- per day shall be imposed on contractor for each location separately and will be deducted from the AMC amount due to the contractor and if unsatisfactory performance is continued for more than two days as felt by the R&I Division and AMC is liable to be terminated and final decision for this shall rest with the Commissioner of Customs (P).

8. If the contractor is NOT able to locate and rectify the fault and the reasons attributable to non performance of contractor as assessed by officials nominated by the Commissioner of Customs (P), the penalty clause is applicable as System remained non-functional for 2 hrs or more. The penalty will be Rs.100/- per day.

9. If contractor is not able to rectify the fault then the same may be got done through some other agency at the risk and cost of contractor failing which the same amount will be deducted from AMC bill in addition to the penalty as stipulated above will also be imposed. However, the decision of the Commissioner of Customs (P) in this regard shall be final and binding.

Sd/-
(Sourabh Dabas)
Deputy Commissioner of Customs
Administration- III, R&I Division,
Mumbai

Encl.: Annexure – A

Copy to :-

- 1) Notice Board, 11th floor, R&I Division, Annex Bldg, NCH, Mumbai
- 2) EDI Centre, New Customs House, Mumbai for uploading on departmental website & CBIC Website.
- 3) All concerned.

ANNEXURE-A

| Sr. No. | Name and the model of the machine | Location | No. of AC's |
|----------------|---|---|--------------------|
| 01 | LG Split AC 2 Ton | Cabin of the Commissioner of Customs , Mumbai Zone III, New Custom House, Mumbai | 02 |
| 02 | Voltas Split Air Conditioner 2 Ton | Cabin of the Commissioner of Customs , Mumbai Zone III, New Custom House, Mumbai | |
| 03 | Voltas Split Air Conditioner 1 Ton | Cabin of the PS to Chief Commissioner of Custom, Zone III , 1 st floor, New Custom House, Mumbai | 01 |
| 04 | Hitachi Logicool Air Conditioner 1.5 ton | Adjn. Cell, Commissioner's unit, Mezannine floor,2 nd floor New Custom House, Mumbai | 01 |
| 05 | Panasonic Split Air Conditioner 02 ton | Cabin of the Addl. Commissioner of Customs,11 th floor, Annex Bldg., New Custom House, Mumbai | 01 |
| 06 | Hitachi Logicool Split Air Conditioner1.5 ton | Cabin of the PA to Addl. Commissioner of Customs,11 th floor, Annex Bldg., New Custom House, Mumbai | 01 |
| 07 | LG Window 1.5 ton | Cabin of the Addl. Commissioner' of Customs, 11 th floor, Annex Bldg., New Custom House, Mumbai | 01 |
| 08 | Voltas window Air conditioner 1.5 ton | D.I.U, 12 th floor, Annex Bldg., New Custom House, Mumbai | 01 |
| 09 | Panasonic split AC 1.5 ton | Cabin of Deputy Commissioner of Customs ,12 nd floor, New Custom House, Mumbai | 01 |
| 10 | Voltas Window Air Conditioner 1.5 ton | Cabin of Asstt. Commissioner of Customs, 11 th floor, New Custom House, Mumbai | 01 |
| 11 | Carrier Window 1.5 ton | Cabin of the Superintendent, P & E (Marine), 12 th floor, Annex Bldg. New Custom House, Mumbai | 01 |
| 12 | Hitachi Window Air Conditioner 01 ton | CIU/Vigilance,11 th floor, Annex Bldg., New Customs House, Mumbai | 01 |
| 13 | L.G. Window AC 1.5 ton | Asstt. Commissioner of Customs, 11 th floor, Annex Bldg., New Custom House, Mumbai | 01 |
| 14 | Hitachi Logicool Split Air Conditioner 2 ton | Cabin of the Supdt. of Customs (P), Centralised Admn. Section 11 th floor, Annex Bldg., New Custom House, Mumbai | 01 |
| 15 | Daikin Cassette Type 2 ton | Hall/Library, 11 th floor, Annex Bldg., New Custom House, Mumbai | 02 |
| 16 | Daikin Cassette Type 2 ton | Hall/Libray, 11 th floor, Annex Bldg., New Custom House, Mumbai | |
| 17 | Hitachi Logicool Split Air Conditioner 2 ton | CRO/MTO Ground floor, Annex Bldg., New Custom House, Mumbai | 02 |
| 18 | Hitachi Logicool Split Air Conditioner 2 ton | CRO/MTO Ground floor, Annex Bldg., New Custom House, Mumbai | |
| 19 | Voltas Split Air Conditioner 1.5 ton | Cabin of the Chief Account Officer, 12 th floor, Annex Bldg., New Custom House, Mumbai | 01 |
| 20 | LG Window Air Conditioner 1.5 ton | Cabin of staff of Chief Accounts Officer (P), 12 th floor, Annex Bldg., New Custom House, Mumbai | 01 |
| 21 | Onida Split AC 1.5 ton | PAO, 12 th floor, Annex Bldg., New Custom House, Mumbai | 02 |
| 22 | Hitachi Window AC 1.5 ton | PAO, 12 th floor, Annex Bldg., New Custom House, Mumbai | |
| 23 | Hitachi Window Ac 1 ton | HQIU, 12 th Annex Bldg., New Custom House, Mumbai | 02 |
| 24 | OE Gen Window AC 1 ton | HQIU, 12 th Annex Bldg., New Custom House, Mumbai | |
| 25 | LG window AC 1.5 ton | NCCP section, 12 th floor , Annex building, New Custom House, Mumbai | 01 |
| 26 | Croma split AC 1 ton | Cabin of Jt. Commissioner of Customs ,12 th floor, New Custom House, Mumbai | 01 |
| 27 | ONIDA split AC 1.5 ton | Cabin of Asstt. Commissioner of Customs ,11 th floor, New Custom House, Mumbai | 01 |