

**OFFICE OF THE COMMISSIONER OF CUSTOMS (GENERAL),**  
**NEW CUSTOM HOUSE, BALLARD ESTATE, MUMBAI – 400 001.**

**NOTICE INVITING E- TENDERS FOR SUPPLY OF FOLLOWING ITEMS  
TO DEPARTMENTAL CANTEEN LOCATED AT NEW CUSTOM HOUSE,  
BALLARD ESTATE, MUMBAI-400 001.**

F.NO. S/43-308/2016-17CHS

DATE:24 08.2018

**TENDER NOTICE**

Online-e tenders are invited by the Office of the Principal Commissioner of Customs(General), New Customs House Ballard Estate, Mumbai from eligible and experienced /reputed firms for supply of the following items to the Departmental Canteen located at New Custom House, Ballard Estate, Mumbai-400 001.

The e-tender is invited in a two-bid system, viz., Technical/ Qualifying Bid and Financial Bid. The details of work specifications, terms & conditions outlined in the Annexure to this e-tender are as under: -

1. Annexure-I - Technical Bid form
2. Annexure-II - Financial Bid form

The e-tender for qualifying bid prescribed in Annexure so attached complete in all respects shall be submitted on-line on or before (14.09.2018).

All prospective bidders are invited to submit their bids under Two-Bid systems for the supply of Canteen equipments, as detailed below, in accordance with the tender documents enclosed: -

MODE OF TENDERING <a href="https://eprocure.gov.in">https://eprocure.gov.in</a>	:	e-tendering through portal
EARNEST MONEY DEPOSIT	:	Rs. 50,000/- (Rupees Fifty Thousand only)
LAST DATE & TIME FOR SUBMISSION OF BID	:	14.09.2018 at 1800 hrs
DATE & TIME FOR OPENING OF TECHNICAL/ QUALIFYING BID	:	17.09.2018 at 1100 hrs
DATE & TIME FOR OPENING OF FINANCIAL BID	:	19.09.2018 at 1100 hrs

Interested bidders may download the Notice Inviting e-Tender from the e-procurement portal <https://eprocure.gov.in> .The tender enquiry documents will be available on official website of CBIC ([www.cbec.gov.in](http://www.cbec.gov.in)), official website of Mumbai Customs Zone-1 (<http://www.mumbaicustomszone1.gov.in>) and on <https://eprocure.gov.in> from **24.08.2018**. In the event of any of the above mentioned dates being subsequently declared as a holiday / closed day for this office, the tenders will be opened on the next working day at the scheduled time.

The e-Tenders should be submitted on-line on the website <https://eprocure.gov.in> in complete in all respects on or before **14.09.2018** in two separate files addressed to the Pr. Commissioner of Customs (General), New Custom House, Ballard Estate, Mumbai-400001. The technical/ qualifying bid shall be opened by the e-Tender Evaluation Committee on **17.09.2018**. Incomplete bid documents shall be rejected. The valid bids shall be scrutinized by the e-tender evaluation committee to shortlist the eligible bidders. Thereafter, the financial bids of the short listed bidders shall be opened on **19.09.2018** by the e-tender evaluation committee.

Bidders shall submit the technical as well as the financial bid through e-tendering portal (<https://eprocure.gov.in>) only. Bids submitted by courier/ post/ in person shall not be accepted in this tender.

The Bidder should clarify any doubts/queries regarding the specification/brand from the Inspector/Superintendent of Customs, on any working day between 11.00 AM to 5.00 PM before **14.09.2018**. The Bidder should fulfil pre-qualification conditions of the e-Tender and should upload scanned copies duly signed by the authorized persons on each and every page of the e-tender including the annexure as a token of acceptance of all the terms and conditions contained therein. The e-tender form shall be rejected if it is not complete in all respects.

**(Shashank Shekhar)**  
ASSTT. COMMISSIONER OF CUSTOMS  
CHS/ NCH, MUMBAI

Encl: Annexure I & II.

## ANNEXURE-I

### Technical Bid Form

(To the Tender Notice F. No. S/43-308/2016-17 CHS dtd.24.08.2018)

Sr. no.	Name of Documents	Yes/ No	Page Nos.	Reason (If any)
1.	Documents related to the 3 years experience in supply of kitchen equipments.			
2.	Copy of IT return of last three financial years.			
3.	Details of annual turnover etc.			
4.	Proof of present office address in Mumbai			
5.	Shop and Establishment certificate			
6.	GST registration certificate			
7.	Copy certifying to have at least three contracts for supply of kitchen equipments.			
8.	Declaration of not having been black-listed			

The bidder should submit all the documents in support of Eligibility Criteria of Technical Bid duly certified by Chartered Accountant to be enclosed with Performa of annexure (Technical bid form).

#### **1. Eligibility/Qualification Criteria for technical bids:**

Technical/ qualifying bid shall be submitted in a prescribed format as laid down in the Annexure II. The bidder shall furnish all the documents/ information/ annexure as listed below:

1. The bidder should have annual turnover of more than Rs. 1,00,00,000/- (Rupees one crore) in the last financial year. The bidder should furnish copy of CA certified certificate & balance sheet along with the copy of IT returns for last 3 financial years.
2. The bidder shall have to provide services required at Mumbai and should have office in Mumbai. In this regard, the bidder should have to furnish the Establishment certificate of the shop.

3. The bidder must have at least 3 years experience in supply of similar items to Central Government/State Government/Semi Govt. organizations. Copy of work orders for three different years to be enclosed in this regard.
4. The bidder should not have been disqualified or served memorandum by any Central Govt./State Govt./Semi Govt. Private Organization. If later on, it is found that the bidder has been disqualified or served memo, he will be banned for next five years by the department. Self-declaration and NOC satisfactory report from at least three different organizations should be furnished in this regard.
5. The Bidder must have the following documents:
  - a. Registration of the Agency/ under the Shops & Establishment Act
  - b. GST Registration Certificate
  - c. PAN Card
  - d. AADHAAR Card
  - e. Income tax return detail of previous year.

**2. Terms And Conditions:-**

1. The successful bidder shall supply all the items mentioned in Annexure –I , within 10 days from the receipt of “Work Order”.
2. Materials needed for installation will be supplied by the bidder.
3. Bidder shall not allow movement of equipment/items in or out from the Customs area without prior permissions of competent authority and shall be responsible for any items found missing or misplaced.
4. If any of the item is found missing, the Bidder shall have to pay penalty against the equipment decided by the competent authority.
5. The persons shall finish their work assigned to them timely, unreasonable delay is liable to be penalized.
6. Bidder shall handle the equipments very carefully. Bidder shall be penalized for the damage caused due to carelessness in handling or deficiencies in the service or manpower provided by the vendor.
7. Sub-contracting towards supply of items is not allowed.
8. This office does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders in which any of the criteria is not fulfilled, without assigning any reason whatsoever. Tenders in which any of the particulars and prescribed information are inadequate or incomplete in any respect or the prescribed conditions are not fulfilled, are liable to be rejected.
9. Successful bidder shall be responsible for the comprehensive operation and maintenance including repair/replacement and preventive maintenance, of the sites within the scope of works as outlined above of this proposal on the terms and conditions hereafter mentioned.
10. The bidder will replace necessary parts, with equivalent/ branded parts, free of cost, if found defective.
11. The bidder shall give prescribed comprehensive warranty of equipment being supplied by them.
12. If any damage is caused to the other equipment of this Department which are not covered by this tender, during the course of supply/installation of items, then the cost

of repairing or replacing those equipments will have to be borne by the successful bidder of this tender failing which the department would deduct the same from the payment to be made to them.

13. Prices quoted shall be inclusive of all taxes by any government, local authority, etc., as applicable to government department. No payment over and above the prices quoted shall be done by the Customs in respect of any such levies brought to the notice at a later date.
14. The bidder shall be responsible for smooth and satisfactory working of the items supplied.
15. The Pr. Commissioner of Customs (General) reserves the right to accept or reject any or all Tenders / bids without assigning any reason.

### **3. Financial Bid Requirement: -**

The bidder shall submit financial bid in the prescribed format as laid down in Annexure-II. The quoted rate shall include all taxes and all other liabilities.

### **4. Earnest Money Deposit: -**

An Earnest Money Deposit (non-interest bearing) of Rs.50,000/- (Rupees fifty thousand only) should be submitted by the Bidders by way of Demand Draft in favour of "**RBI a/c Commissioner of Customs (General) Mumbai**", payable at Mumbai in original. Demand Draft should be sent in original to 'Assistant Commissioner of Customs, CHS, Ground floor, Old Building, New Custom House, Ballard Estate, Mumbai-400001'. E-Tender without Earnest Money deposit shall be rejected. EMD shall be forfeited in case the eligible bidder withdraws or the details furnished by the bidder are found to be incorrect or false during the tender selection process. No interest of whatsoever the nature shall be payable by the department towards Earnest Money Deposit.

### **5. Responsibilities of the bidder: -**

- a. The bidder firm, on award of contract, shall furnish names, addresses and photos along with ID proof and address proof of its personnel deployed for the installation work, to CHS section.
- b. The bidder firm will have to ensure the punctuality, mannerism, good behaviour and proper conduct of the personnel it deploys for execution of work order.
- c. The bidder shall provide the safety articles/ equipment to its personnel. Safety of the personnel deployed by the bidder will be the sole responsibility of the bidder and that the department will not be responsible for any kind of hurt/ loss/ damage caused to personnel on account of any accident or mishap.
- d. The bidder shall pay the Govt. Dues such as GST, Service Tax, Professional tax etc. as and when required. There shall be no liability of this department in this regard. As and when demanded, the bidder shall submit the copies of such payments to the competent authority.

- e. The bidder shall be liable to pay compensation to any loss to the property of the department caused by the act of omission or committed by its personnel.
- f. The bidder and/ or its personnel shall not allow movement of equipment/ items or any property of the department in or out of the New Custom House premises without prior permission of the competent authority. The bidder shall be solely responsible if any such equipment/ item or property of department is found missing and will have to compensate the department as decided by the competent authority of the department. The bidder shall be solely responsible for theft, burglary, fire or any other mischievous deed by its staff.

**6. Bidding Procedure: -**

- a) Bids are invited in two bid systems, (1) Technical and (2) Financial, which shall be uploaded separately on E-procurement Portal of [www.eprocure.gov.in](http://www.eprocure.gov.in) as per annexure-I and annexure-II.
- b) The technical bids of all bidders will be opened by e-tender evaluation committee on scheduled date.
- c) The financial bids of only successful bidders will be opened later.
- d) No bids will be accepted after scheduled date & time under any circumstances.
- e) All relevant rules and regulations of Government of India will be final and applicable and binding on all bidders.
- f) All commercial bids must contain “**terms of payment, delivery period**”, etc.

**7. Terms of Payment: -**

Payment due to the bidder shall be made by the Office of Pr. Commissioner of Customs (General) by ECS/NEFT. For this, the bidder is supposed to submit a mandate form to the office. In all cases, the bidder shall present his bill pre-receipted with proper revenue stamp.

**8. Taxes and Duties: -**

The successful bidder shall be entirely responsible for all applicable taxes, duties, license fees, etc. No tax of duty will be payable by this office.

**(Shashank Shekhar)**

Asstt. Commissioner of Customs  
CHS, NCH, MUMBAI

## ANNEXURE II

### FINANCIAL BID

The scope of work:

**Supply of following items to Customs Departmental Canteen:**

SR No.	Description	Overall size	Specification	Qty	Amount including applicable taxes
1	Milk Boiler-By Electric	50 Ltr.	Unit to have full outer insulating jacket and water container of 18 gauge s.s.with, s.s.lid with Bakelite knob, with level indicator, with s.s. handles, with electrical thermostat and suitable electrical heater.	1	
2	Idly Steamer-By Electric	54 Nos.	54 idli capacity, without boiler or electrical operated lpg operated, full exterior body of 18 gauge s.s. sheet, with nylon adjustable feet, wall mounting provided with 6 nos. die pressed idli trays.	1	
3	Chapati Plate with puffer with pipe U/s & LPG Burner & Gas pipe line	50x24x34	L.P.G./PNG. Operated, top provided with 15mm thick polished m.s. plate fitted on s.s. angle frame work clad with s.s. sides and back of 18 gauge s.s. sheet, with s.s. spillage tray, with raised s.s. border on 3 sides, with 3 nos. X RV900 tube burners provided below plate, with needle control valves, with single 18 gauge s.s. sheet under shelf, with 38 mm die, s.s. pipe legs, with nylon adjustable feet.	1	
4	Tilting Masala Grinder-Drum 18"Dia	15 Ltr	Machine provided with stainless steel channel frame over which tiltable stainless steel container is suspended, provided with a motor driven shaft with 2 side granite rollers fitted over a granite bottom grinding stone, provided with liftable stainless steel cover, with lockable arrangement both in the upright position and in the tilted condition for safety, with 1 H.P. motor.	1	
5	Heavy Duty Mixer-By Electric	10 Kg	--	1	
6	Dough atta Kneading machine-by Electric	10 Kg	Cast steel body mounted on heavy based painted with silver paint, with 16 gauge s.s. mixing bowl, with s.s. are made of square rod, and heavy duty motor of 1 H.P.3 phase.	1	
7	Heavy Duty Cutting blade for vegetable cutting machine		Vegetable cutting machine (4 blade)-- machine RPM 400 production 150 to 200 kg, motor h.p. ½ h.p..1440 rpm. Volt-220 to 240 volts, single phase motor. Food grade material.. aluminum s.steel polimer.	1	
8	Toaster	6 slice	--	1	
9	3 door chest deep freezer KBL Unit	72x30x34	--	1	
10	Water cooler-2 Taps	150 Ltr	Exterior body of 18 gage s.s., with 80 lts. Cooling capacity per hour, with storage capacity of 80 lts., with s.s angle frame with inner tank of 20 gauge s.s. with s.s. trough with 2 nos. imported push type faucets, waste coupling in trough should be of 2" dia and should be of heavy duty, unit with 1.1/2" dia s.s. pipe legs with nylon adjustable feet.	1	
11	Tilting Rice Boiler-By gas.-60 Ltr		--	1	
12	Hot Bain Marie with 8 Nos GN pan & 3 side closed	60x26x34	Top of 16 gauge .s.s sheet, duly matt finished, sides and back of 18 gauge s.s. sheet, frame work of ss angle, front open, top provided with electric operated hot bain marie consisting of 5 nos. 1/1 G.N. pan container with lid, 6" deep, with 1 under shelf, and 1 nos. 16 gauge s.s. and 12" wide ss flat tray slide with 1.1/2" dia. s.s.pipe legs with	1	

			nylon adjustable bullet feet.		
13	GN Pan 1/2x6" deep		--	8	
14	Kitchen utility trolley 3 shelf for Tea Kettle		Three nos. 18 gauge ss shelves fitted above each other on 38mm dia. ss pipe uprights extending into handles, with 150mm heavy duty rubberized castors, with locking arrangements .	1	
15	S.S. Rack with 5 shelf for utensil storage	48x24x66	Five shelves made of 18 gauge perforated ss sheets, duly reinforced with ss channel from underneath s s channel should also be perforated shelves mounted on ss angles, with 38mm dia, ss pipe uprights, with nylon adjustable feet.	1	
16	S.S. Pot Rack with 4 shelf	60x30x66	Four selves made of ss pipe of 304 quality, with framing of shelves of 38mm dia. ss pipe, and shelves of 25mm ss pipe with uprights of 38mm dia s.s. pipe. With nylon adjustable feet.	1	
17	S.S. onion potato cabinet	48x24x34	--	1	
18	Coconut scraper standing model	14x22x40	--	1	
19	Plate storage Table with 2U/S & 3 side closed	48x26x34	--	1	
20	3 Burner Gas Range with Pipe	72x26x30	Top border of 16 gage ss sheet, with 150 mm high ss sheet proper welding, guage back of the back splash to be fully closed with 16 guage ss sheet with proper welding provided with 3 nos. HP.L.P.G./P.N.G. (1,00,000 btu each), under shelf of 25 mm dia. s.s.pipe to be provided, all, burner provided with needle control valve and pilot lamps, with 38 X38 mm s.s.s.q pipe legs with pipe under shelf and nylon bullet adjustable feet.	1	
21	2 Burner Gas Range with bulk cooking range SS. Hood & baffle filter fabricated from 18 gauge s.s.sheet containing oil drain system for removing oil. U type folding system, Baffolo grase filter, fabricated from 18 & 20 gauge as sheet sizes in inches as follows.	54x26x24	Top border of 16 gage ss sheet, with 150 mm high ss sheet proper welding, guage back of the back splash to be fully closed with 16 guage ss sheet with proper welding provided with 2 nos. HP.L.P.G./P.N.G. (1,00,000 btu each), under shelf of 25 mm dia. s.s.pipe to be provided, all, burner provided with needle control valve and pilot lamps, with 38mm dia s.s.pipe legs with nylon bullet adjustable feet.	2	
22	S.S.. Hood with filter	60x30x18	--	3	
23	S.S.. Hood with filter	48x30x18	--	1	
24	S.S. Hood with filter	72x30x8	--	1	
25	3 Sink Unit	72x26x34 +6	--	1	
26	Wall Mounted Plate Drain Rack	72x12x24	3/4" round pipe from work and 1/4" ss rod with wall mounted .	1	
27	Soiled dish landing table	48x24x34	Top consisting of 100mm deep trough made of 16 gauge ss sheet duly matt finished, with complete under construction of ms angle frame, with garbage chute of 150mm dia ss shelf of 18" ht. shelf for glasses located at 20" ht., with overhead pipe frames above made of 25m dia. 38m dia ss pipe legs, with nylon adjustable feet, unit provided with 25mm dia. ss cross bracing, unit under side open.	1	



## DECLARATION

I/We hereby certify that the information furnished above is true and correct to the best of my /our knowledge. I/ We understand that if any deviation is found in above statement at any stage, I/We shall be blacklisted and will not have any dealing with department in future.

I hereby confirm that I am authorized to sign the Tender Documents.

Date:

Sign:

Place:

Name:

Designation:

Company Name & Seal: