



**OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT-I)
GROUP-V, 1ST FLOOR, NEW CUSTOM HOUSE,
BALLARD ESTATE, MUMBAI-400001.**

F.NO. S/26-Misc-152/12-13/Gr-V Part File

Date: 05.08.2021

PUBLIC NOTICE NO. 158/2021

Subject: - Invitation of applications for empanelment of chartered Engineers for examination/valuation of Second hand machinery/goods etc in the jurisdiction of Commissioner of Customs (Import-I), New Custom House, Mumbai-reg.

Applications are invited in the prescribed proforma from Chartered Engineers (Individual/Proprietor/Partnership/Company) duly affiliated to or recognized by the Institution of Engineers (India) to empanel Chartered Engineers for valuation of imported machinery, equipments, other capital goods, computers, photocopiers/MFDs, office equipments, tools etc. and their parts/accessories.

2. The work requires high degree of professional expertise, integrity and fairness. Matters may be referred to them seeking expert opinion on valuation of goods. In the case of second hand/old & used machinery, equipments, other capital goods, computers, photocopiers/MFDs, office equipments, tools etc. and their parts/accessories, the Chartered Engineers are required to prepare their report in accordance with CBEC Circular No. 25/2015 dated 15th October, 2015 after verification of the goods.

3. The applicants shall submit application in the prescribed proforma and prescribed undertaking along with supporting documents, copies of the relevant certificates issued by the Institution of Engineers, Institute of the Valuers, Income Tax Department, Valuation of Bank property, Registration Certificate of GST (If Applicable) and all certificates of experience shall be enclosed (as per enclosure) by the applicant. Incomplete applications or unsigned applications shall be summarily rejected.

4. The applicants having specialization in the particular branch/field of engineers, based on the work experience will be preferred.

5. The Department reserves this right to call for additional documents/information from the applicants. The applicants shall submit all requisite documents before 05.09.2021. After applicants are short listed, it shall be verified that they have not come in adverse notice of SIIB (Import)/ SIIB (Export)/ CIU NCH and DRI, MZU before they are approved for empanelment.

6. After scrutiny and evaluation, applications will be referred to the institute of Engineers (India), Kolkata, who will verify their eligibility to evaluate second hand/old and used capital goods, machinery etc. On receipt of recommendation from the Institute of Engineers (India), Kolkata, empanelment for valuation as per the terms and conditions of this Custom House will be finalised.

7. The empanelment will be done through process of formal interview by a

panel of Commissioner of Customs (Import — I) and two officers of rank of Additional Commissioner of Customs / Joint Commissioner of Customs. Interview for the firm / individuals will be conducted. The dates of interview and name of applicants shortlisted for interview will be published on the website www.mumbaicustomszone1.gov.in,

8. On empanelment of Chartered Engineer, this office will issue a Public Notice giving names and address of Chartered Engineer's who can be contacted by the Importers / Custom Brokers in terms of board CBIC Circular no. 04/2008 dated 12.02.2008.

9. On selection, such Chartered Engineers have to submit their half yearly self- appraisal, i.e. April to September and October to March, report in this office to assess their performance by end of October and by end of April respectively to assess their performance to decide whether they are fit to continue or not.

10. Chartered Engineers who are already empanelled in this office are required to apply afresh as specified above. However, validity of their empanelment will continue to exist till fresh empanelment is done in response to this Public Notice.

11. The importers/Trade/Customs Brokers shall only use services of any of the empanelled Chartered Engineers who have requisite specialization in that field/faculty for assisting Customs Officers for valuation of machinery/goods. The Fees/Service charges as claimed by the Chartered Engineers shall be borne by the importers/CHA/Trade as applicable. Department shall not be responsible for non-payment/Short payment of fees for services availed in this regard by the importers/CHA/Trade.

12. The empanelled Chartered Engineers shall be in addition to the inspection/ Certification Agencies listed in Appendix 5 of the Hand Book of Procedures (2015-2020). Volume-I as amended time to time.

13. Submission of any wrong information would result in cancellation of Candidature/Membership of the panel and also attract Penal Provisions under the Customs Act, 1962.


14. The submission of application does not bestow any right for selection. The Department reserves right to accept to reject any of the applications received for which no claim of the applicant shall be entertained.

15. Before examination/valuation of goods, AC/DC (Docks) shall be at liberty to allow only such Chartered Engineers who have domain knowledge/ expertise of valuation, examination of such goods.

16. All the trade Associations/Chamber of Commerce/Members of Regional Advisory committees and Customs Broker's (CHA) Association are requested to publicise the contents of this Notice amongst their members/Constituents.

17. The Public Notice and Performa may be downloaded from the website www.mumbaicustomszone1.gov.in. The duly filled and signed application alongwith required documents shall be submitted by Registered Post/Speed Post to Deputy Commissioner of Customs, Group-V, Import-I, First Floor, New Customs House, Ballard Estate, Mumbai-400001. Last date of submission of application: 05.09.2021 up to 12.00 Hrs.

Encl : 1. Proforma for Application
2. Undertaking


5/8/2021

(Manoj Kumar Kedia)
Commissioner of Customs, Import-I
Gr.V/Import-I/NCH/Mumbai

(Format of undertaking to be submitted by the Chartered Engineers for empanelment)

UNDERTAKING

Date: ____/____/2021

To,

The Commissioner of Customs,
Import-I, New Customs House,
Mumbai-400001.

Ref. No.: Public Notice No. ____/2021 dated. ____ . 2021,
Sub.: Empanelment for Chartered Engineers

Dear Madam,

I/We,

- i) _____ S/o, D/o, W/o _____
ii) _____ S/o, D/o, W/o _____
iii) _____ S/o, D/o, W/o _____

do hereby solemnly affirm/confirmed/undertake/declare and state that:

1. I/We am/are citizen(s) of India.
2. I/We have not been removed /dismissed from service/employment earlier.
3. I/We have not been convicted of any offence and sentenced to a term of imprisonment.
4. I/We have not been found guilty of misconduct in professional capacity.
5. I/We am / are not insolvent.
6. I/We have not been convicted of an offence connected with any proceeding under the Custom Act 1962 and Custom Valuation Rules, 2007 or any other allied acts.
7. Our PAN card number / GSTIN is mentioned in relevant filed.

8. I/We undertake to keep you informed of any events or happenings which would make me / us ineligible for empanelment as Chartered Engineer.
9. I/We have not concealed or suppressed any material information, facts and records and I/We have made a complete and full disclosure.
10. I/We shall act with independence, integrity and objectivity while carrying work assigned w.r.t import and export of goods and I/We shall carry out all such works with an independent mind and shall not come under any influence of anybody.
- 11 I/We am/are not related to any of the personnel in the department/dealing with valuation work directly.
12. I/We agree to comply with the terms and conditions as mentioned in Public Notice:
/ 2021.

For & on behalf of(Firm)

| | | |
|-------------|-------------|-------------|
| (Signature) | (Signature) | (Signature) |
| (Signature) | | |
| Name | Name | Name |
| Designation | Designation | Designation |
| Designation | | |

[All partners to subscribe their signatures]

Name of the applicant
Organization

Date: ____/____/2021____

Address

Place: _____

Proforma for application

1. Name of the Applicant :
2. Father's Name :
3. Date of Birth :
4. Present Address :
5. PAN Number :
6. GSTIN (if applicable):
7. E-mail ID :

8. Telephone No. (s) :

9. Qualification :

| | Name of the Educational Institution | Year of passing | Percentage of Marks obtained |
|---|-------------------------------------|-----------------|------------------------------|
| 10th Std | | | |
| 12th Std | | | |
| UG | | | |
| PG | | | |
| Any other specialized Tech. Qualification | | | |

10. Experience as Chartered Engineer.

| Sl. No. | Details |
|---------|---------|
| | |
| | |
| | |

11. Details of specialization in valuation of Import goods for Customs purpose.

| Sl. No. | Details |
|---------|---------|
| | |
| | |
| | |

12. Any other relevant information/data:

13. Is applicant applying in the capacity of individual or on behalf of the company:
Individual/Company:

If on behalf of the company the following details may be furnished

14. Name of the Company:

15. Type of the Company:

16. Registered address and address of the head office:

(a) Registered Office address:

(b) Head office address:

17. Name of the proprietor/Partner/Director with their names, address and qualification:
18. Whether the company engaged in valuation survey of Engineering and other goods:
19. Does the company have foreign Collaboration/Branch/abroad if so, complete details thereof:
20. Whether valuation relating to imported goods was ever done by Company for Customs if so the details thereof:
21. Quality Policy of the Company if any:
22. Standard Operation Procedure/Manuals of the Co. relating to valuation/Estimation work to be enclosed if any:

DECLARATION
(by the individual applicant)

I/we is hereby declared that we are involved/not involved / penalized in any Custom cases or convicted/not convicted in any other offence.

Date: (Signature of the Applicant)

Place: Name:

DECLARATION
(by the company where the individual is employed)

It is hereby declared that Shri/Smt/Ms..... is an employer of the company sinceand his/her conduct is good and the Company is aware of his/her applying to the empanelment with the Customs Department as Chartered Engineers for valuation of Second Hand Import goods. The detail furnished by the Applicant (our employee) is true and correct as per the records of the company.

Date :

Managing Director/Director

Place :

Name:

SELF APPRAISAL REPORT

1. Name of the Empanelled Chartered Engineer/Firm
With Telephone No. and Email ID:

2. Appraisal Report for the half year ending

| Sr. No. | Total No of Shipping Bills/ Bills of Entry/ Section 48 goods/ other documents attended during the half year | General Description of the goods | Declared Value of the goods in Rs. | Value assessed by the Charter Engr. In Rs. |
|---------|---|----------------------------------|------------------------------------|--|
| | | | | |
| | | | | |

3. Details of the Appraisal Report.

| Sr. No. | Shipping Bill/Bill of Entry No. & Date | B/L No. | Name of the Importer/Exporter | Name of the CHA with PAN No. | Place of Clearance (ICD/ACC/Airport) | Description of the goods |
|---------|--|---------|-------------------------------|------------------------------|--------------------------------------|--------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | | | | | | |
| | | | | | | |
| | | | | | | |

| Declared value of the goods in Rs. | Assessed value of the goods by the Chartered Engr. In Rs. | Difference in Declared/Assessed value in Rs. | Remarks (Any discrepancy in declaration of goods/value noticed etc. |
|------------------------------------|---|--|---|
| 8 | 9 | 10 | 11 |
| | | | |
| | | | |

Certified that the above consignment is attended by me/us and details furnished are true and correct to the best of my/our knowledge.

Place:

Name & Signature of Engineer/Firm

As per para 3 of the Public Notice, the applicants are required to submit (A) Prescribed Proforma and (B) Prescribed Undertaking alongwith supporting documents such as:

(1) Educational Qualification Certificates :-

- a. Certificate of Chartered Engineer. (issued by Institute of Engineers);
- b. Certificate of valuation Examination (issued by Insolvency & Bankruptcy .
Board of India;
- c. Certificate of Membership (Institute of Govt. approved valuers);
- d. Certificate of Valuers (Institute of Valuers);
- e. Certificate of Insurance Surveyors & Loss Assessors;
- f. PG Master of Valuation.

(2) Other specialized Technical Qualification.

(3) Copy of Aadhar, PAN card, GST.

(4) Experience as CE.

(5) Self appraisal report.