



**OFFICE OF THE COMMISSIONER OF CUSTOMS**  
**NEW CUSTOM HOUSE, BALLARD ESTATE,**  
**MUMBAI-400001**

**F.No. S/26-Misc-32/2018-19 Appr. Gen(I)**

**Dated :17.04.2020**

**DIN: 202004770000005QBE9F**

**PUBLIC NOTICE NO. 26/2020**

**Sub : Paperless Customs-Electronic Communication of PDF based Gate pass and OOC Copy of Bill of Entry to Custom Brokers/Importers – Reg.**

Attention of the Importers, Exporters, Customs Brokers, CFS Custodians, Port Terminals, Shipping Lines and all other stake holders is invited to CBIC Circular No. 19/2020 – Customs dated 13.04.2020 on the subject of “Paperless Customs-Electronic Communication of PDF based Gate pass and OOC Copy of Bill of Entry to Custom Brokers/Importers”.

2. In order to mitigate the unprecedented situation due to Covid-19 pandemic, CBIC has taken a number of measures to facilitate & expedite Customs clearance process making it more and more contact-less i.e. automated and online as well as paper-less. These measures include the facility to clear goods on the basis of an undertaking (not bond), acceptance of electronic Country of Origin certificate etc. These steps complement the earlier reforms unrolled as a part of ‘Turant Customs’ such as online query module, e- Sanchit, web based goods registration, electronic processing of DGFT issued licenses, machine release of imported goods based on Customs Compliance Verification and electronic transmission of PDF based First copy of Bill of Entry (BoE) to Customs Brokers and registered importers.

3. The aforementioned reforms combine to expedite Customs clearances and reduce the transaction cost. At the same time, Board has taken note that the specific measures that reduce interface between the Customs authorities and the importers/exporters/Customs Brokers are especially relevant in these challenging times, to tackle the scourge of Covid-19 pandemic. In this direction, Board has now decided to enable electronic communication of PDF based Final eOoC (electronic Out of Charge) copy of BoE and eGatepass to the importers/Customs Brokers. This electronic communication would reduce interface between the Customs authorities and the importers/Customs Brokers and also do away with the requirement of taking bulky printouts from the Service Centre or maintenance of voluminous physical dockets in the Customs Houses. The Final eOoC copy of BoE and eGatepass copy will be emailed to the concerned Customs Broker and/or importer, if registered, once the Out of Charge is copy will be used by the Gate

Officer or the Custodian to allow physical exit of the imported goods from the Customs area.

4. Salient features of the secure electronic communication of the Final eOoC copy of BoE and the eGatepass are as follows:

**I. Final Out of Charge (eOoC) Copy of Bill of Entry:**

As of now, physical signing of the Final OoC copy of BoE is insisted upon at many Customs locations. This necessitates the importer/Customs Broker to take a paper printout from the Service Centre to be produced before the Customs officer. It has now been decided to do away with the paper printout of the Final OoC copy of BoE. Instead, DG Systems will enable a functionality to immediately email the PDF version of the Final eOoC copy of BoE generated after OoC to the Customs Broker and/or the importer, if registered. This Final eOoC copy of BoE will have the following features-

- a. The PDF version will bear a digitally signed and encrypted QR code which can be scanned to verify the authenticity of the document using Mobile App ICETRAK. The QR code is tamper proof, which is digitally signed by CBIC to ensure the authenticity. Key details like BoE No., BoE Date, Duty, Package Details are available in the secured QR Code.
- b. A version number is also embedded in the QR code which can be used to ascertain whether the document is indeed the latest version (in case of reassessment etc.). The same would be verifiable at ICEGATE Enquiry.

**II. eGatepass**

Currently, the physically signed Final OoC copy of BoE is being verified both by the Gate officer (Customs) as well as the Custodian before allowing the actual movement of the imported goods out of the Customs premises. This physical printout is now being replaced by the PDF eGatepass generated and electronically communicated to the importer/Customs Brokers with the following salient features:

- a) eGatepass shall contain only the details referred to by the Custodian or the Gate officer to allow actual movement of goods – like details of IGM/Bill of Lading, Containers, packages etc.
  - b) There will be two types of QR codes (i) for entire eGatepass document, and (ii) for each container/package covered under the Gatepass. This will ensure that only those containers/package move out which are covered under the Gatepass documents.
  - c) Registration of custodian in ICEGATE has to be ensured as per the advisory of DG Systems so that the potential benefits of the new measures could be reaped across the entire Customs ecosystem. Deputy Commissioner, EDI, NCH will liaise with Custodian as are yet to be registered on ICEGATE, for their early registration.
5. The electronic communication of the Final eOoC copy of BoE and eGatepass copy is expected to bring immense benefits in terms of time and cost of compliance and reduction in

interface for the trade, while providing enhanced security features for verification of authenticity and validity of the electronic documents. This measure would be made effective from 15<sup>th</sup> April, 2020.

6. Difficulty, if any, faced in implementation of the said Public Notice may be brought to the notice of DC/Docks, NCH through email on [edi.helpdeskmcz1@gov.in](mailto:edi.helpdeskmcz1@gov.in).

7. Action to be taken in terms of decisions conveyed in this Public Notice should be considered as Standing Order for the purpose of the Officers.

Sd/-

**(MANOJ KUMAR KEDIA)**

Commissioner of Customs

Copy to:

1. The Chief Commissioner of Customs, Mumbai Zone-I, NCH.
2. The Commissioner of Customs, General and Preventive, NCH, Mumbai Zone-I
3. The Commissioner of Customs, Audit, NCH, Mumbai Zone-I
4. The Commissioner of Customs, Export, NCH, Mumbai Zone-I
5. All Additional / Joint Commissioner of Customs, NCH, Mumbai Zone-I
6. The Additional/Joint Commissioner of Customs, ICD Mulund
7. The Deputy/Assistant Commissioner of Customs, ICD Mulund
8. All Deputy / Assistant Commissioner of Customs, NCH, Mumbai Zone-I
9. All Sections / Groups of New Custom House, Mumbai Zone-I
10. All Trade Members, All Custom Brokers, Importers and Exporters
11. Representative of CFSAI / BCBA / FIEO / Members of PTFC and circulation among their members and other importers for information.
12. AC/DC, EDI for uploading on NCH website immediately.
13. Office Copy