



**OFFICE OF THE COMMISSIONER OF CUSTOMS (GENERAL)**  
**NEW CUSTOM HOUSE, BALLARD ESTATE,**  
**MUMBAI – 400 001.**

F. No. S/13-08/2018 Estt.

Date:../12/2018

**CIRCULAR NO. 51/2018**

**Subject: Conduct of Departmental Examination for Confirmation of Direct Recruit  
Tax Assistant for the year 2018-19- regarding.**

As intimated by the Addl. Director, NACEN, Vadodara, vide letter VI/Estt/02(03)/NACIN/VDR/2018-19 dated 30.11.2018, the Departmental Examination for Confirmation of Direct recruits Tax Assistants for the year 2018-19 is scheduled to be held as mentioned below:-

Sr. No.	SUBJECT	MAX. MARK	PASS MARK	DATE	TIME
1	Paper – I: Customs Law (With Books)	100	50	05.03.2019	10:00 to 13:00 Hrs.
2	Paper – II : Procedure and Local orders of the Custom House	100	50	05.03.2019	14:00 to 17:00 Hrs.
3	Paper – III: Computer Application and Proficiency in use of Internet.	100	50	06.03.2019	10:00 to 13:00 Hrs.
4	Paper – IV: Economic and Commercial Geography and General Knowledge	100	50	06.03.2019	14:00 to 17:00 Hrs.
5	Paper – V: Administration (With Books except the Central Civil Service (Conduct) Rules, 1964)	100	50	07.03.2019	10:00 to 13:00 Hrs.
6	Paper – VI: Hindi Written Paper - 80 Marks Proficiency in Hindi Conversion and Reading – 20 Marks	100	50	07.03.2019	14:00 to 16:00 Hrs.

All the candidates are required to arrange for their own books for the ensuing examination. The application of all eligible candidates should reach the P & E Section latest by **22.01.2019** in the prescribed proforma (Annexure 'A'). **Application received after this date will not be entertained under any circumstances.**

All the head of sections / departments are requested to bring this circular to the notice of all the concerned officers, including those on leave and to take the initiative so as the willingness of the candidates reaches well in time to enable this department to conduct the examination effectively.

**Note: Mobile phones or any other electronic device are not allowed during the examination. Any infringements of these instructions shall entail disciplinary action.**

Encl: Proforma (Annexure 'A')

**Sd/-**  
**(Jitendra Patel)**  
Deputy Commissioner of Customs  
P & E, NCH, Mumbai-01

Copy to:

1. The Chief Commissioner of Customs Mumbai Zone – I, II & III
2. The Pr. Commissioner/ Commissioner of Customs (General / Import / Export / Audit), Zone – I, II & III
3. The Additional Commissioner of Customs (P & E) Zone – I, II & III
4. The EDI Section (for uploading)
5. Notice Boar

## **ANNEXURE 'A'**

**(Departmental Examination for Confirmation of Direct Recruit Tax Assistant for the year 2018-19)**

- 01 Name of the Candidate : \_\_\_\_\_
- 02 Designation : \_\_\_\_\_
- 03 Date of appointment to the present grade. : \_\_\_\_\_
- 04 Paper(s) for which appearing : \_\_\_\_\_
- 05 Paper(s) in which passed during last departmental examination (if passed, copy of such order be enclosed) : \_\_\_\_\_
- 06 Whether belonging to SC/ST : \_\_\_\_\_
- 07 Present posting : \_\_\_\_\_

### **UNDERTAKING**

I, \_\_\_\_\_ hereby declare that the particulars given above are true and in case any of the above said information is found to be incorrect, I shall be disqualified from the examination.

Date : \_\_\_\_\_ Signature of the candidate

Contact No. : \_\_\_\_\_

**“CERTIFIED THAT THE ABOVE PARTICULARS HAVE BEEN VERIFIED WITH THE SERVICE BOOK AND FOUND CORRECT”**

### **CAO/CAAO/AO**

(The report should be sent only after verification of the information given by the candidates with reference to their service book.)

*(In case of married women candidate, she may state her married name also, if changed after appointment in the department)*

Note: Candidates are requested to fill their form properly and completely. Incomplete form will be rejected without intimation.

F. No. S/13-08/2018 Estt.