



प्रधान आयुक्त सीमाशुल्क (सामान्य) का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (GENERAL)
 नवीन सीमाशुल्क भवन, बेलार्ड इस्टेट, मुंबई - 001 400
NEW CUSTOM HOUSE, BALLARD ESTATE, MUMBAI-400 001

F. No. S/5-228/2023 P&E
S/1-04(01)/2023 Estt P&E

Date: 19-02-2024

FINAL OPPORTUNITY

To,

ASTHA JAUHARI

Anand Academy, Opp. Post Office
 Gangaghat Shuklaganj, Unnao,
 Uttar Pradesh – 209861

Subject :- Fixing of dates of document verification and medical examination of selected candidates recommended by the Staff Selection Commission (SSC) for the post of Tax Assistant on the basis of the result of the Combined Graduate Level Examination 2021 -reg.

Reference is made to this office **Circular No.49/2023** dated 05.06.2023 and letters dated **07.06.2023**, **28.07.2023** and **25.08.2023** on the above subject matter, wherein you were directed to appear for document verification and medical examination. However, you are yet to complete pre-appointment formalities.

2. Final opportunity is being given to complete the pre-appointment formalities, failing which your candidature for the above mentioned post will be cancelled and dossier shall be returned Staff Selection Commission. The schedule for your document verification and Medical Examination is as below and the same has also been emailed to you on the email id available in your dossier:

Date of Medical Examination	Date of Document Verification
26.02.2024	23.02.2024

3. You are required to report to the Personnel and Establishment Section, 8th floor, New Custom House, Ballard Estate, Mumbai – 400 001 at 10:00am for document verification as per scheduled dates.

4. You are required to report to the Superintendent, Medical Examination Cell, St. Georges Hospital, P.D'Mello Road, St. Georges Hospital

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Campus, Near CSMT Railway Station, Mumbai-400001 **at 08:00 AM** with medical statement, declaration and recent photographs for the medical examination on their respective dates as per schedule. Candidates are informed that the process of Medical Examination may take more than three days and are advised to plan accordingly.

5 . You should bring the following documents (in original) along with a self-attested photocopy of each (four sets) at the time of document verification.

- i. Attestation Form (11 pages) duly filled up in quadruplicate (four sets) (all in original with recent photograph) (format enclosed).
- ii. Candidate's Medical Statement and Declaration (02 pages). Format enclosed.
- iii. Mark sheet, Passing Certificate and degree related to educational qualifications from Std. 10th to Graduation.
- iv. Proof of Age (School Leaving Certificate/High School Certificate showing the Date of Birth).
- v. Domicile Certificate.
- vi. Certificate of Physical Disability, if applicable.
- vii. If a candidate belongs to the SC/ST/OBC category, a valid caste certificate issued in the Central Government format by the competent authority in this regard (two copies).
- viii. If a candidate is a Central/State Government employee, he/she may produce this letter to his/her controlling authority to enable them to provide his/her medical examination report, along with police verification report, vigilance clearance, no objection certificate and character certificate (original/attested copy) obtained at the time of his/her appointment and bring all these documents through proper channel at the time of Document Verification.
- ix. 5 recent passport-sized coloured photographs.
- x. Aadhar card and Pan card.

6 . IT IS ALSO MENTIONED HERE THAT, THIS YOUR LAST CHANCE FOR COMPLETING PRE-APPOINTMENT FORMALITIES. In the event of your not reporting on the scheduled date, it shall be presumed that you are not interested in joining the department, and your nomination shall be treated as cancelled and dossier will be returned to the SSC. Any request for a change of dates shall not be entertained through any mode of correspondence.

Yours faithfully,

Harish R Rao
Deputy Commissioner of Customs
P&E, NCH, Mumbai

Encl: Attestation Form, Medical Statement, Declaration and DV Proforma.

