

OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT-I & II),
NEW CUSTOM HOUSE, BALLARD ESTATE,
MUMBAI 400 001

Date: 08/04/2021

STANDING ORDER 57/2021

Attention of all Officers and Staff of Import Commissionerates, particularly, SIIB(import), Adjudication Cell, Legal Cell and all Appraising Groups is invited to the D.O. No. 394/02(298)/2020-Commr.(Inv-Cus)/Pt/214 dated 12.03.2021 and Instruction No. 06/2018 dated 02.04.2018 regarding Completion of Data Entry in DIGIT; Uploading of Show Cause Notices and Adjudication Order in DIGIT.

2. Board vide its Instruction No. 06/2018 dated 02.04.2018 had instructed that from 01st April 2018, all Show Cause Notices and Adjudication Orders must be uploaded on DIGIT and it was also directed that the data entry of all cases should be completed by 31st July 2018. It has been repeatedly emphasised regarding timely completion of data entry in DIGIT and the need to rely on DIGIT as a complete database for Customs demand notices. Use of DIGIT as the single source of Customs offences would be possible only when both the commissionerates complete the task of data entry in DIGIT and keep it updated. Failure in keeping the demand notice database up-to-date would hinder the flow of vital information, its exchange and its timely utilisation and would thus jeopardize the enforcement and risk management objectives of the Department.
3. It appears that Officers of import-1 and Import-II Commissionerates are not uploading the data of all Show Cause Notices and Adjudication Orders except SIIB of import-I Commissionerate. Therefore, it is hereby instructed that officers of both the Import Commissionerate shall enter details of all SCN issued since 1.4.2018 onwards along with uploading of documents in DIGIT. They should immediately obtain the DIGIT ID & password and shall complete the data entry for all SCNs & O-I-Os issued since 01.04.2018 latest by 01.05.2021. Non-compliance of the instruction shall be viewed seriously.
4. From now onwards, all concerned officers issuing or receiving demand notices and all adjudicating authority should ensure entry of data of all Show Cause Notices and Adjudication Orders in DIGIT.
5. Difficulties faced, if any, may be brought to the notice of Additional Commissioner of Customs (Import-I), Zone I, NCH, Mumbai.


8/4/21

(MANOJ KUMAR KEDIA)
COMMISSIONER OF CUSTOMS
IMPORT-I&II, ZONE-I,
MUMBAI

Copy to :

- a. The Principal Chief Commissioner of Customs, Mumbai Zone-I
- b. The Principal Commissioner of Customs (G)
- c. The Commissioner of Customs (Audit)
- d. All Sections of Import-I/Import-II Commissionerate
- e. EDI Section for uploading of the same on Mumbai Customs Zone-I website