



**OFFICE OF THE COMMISSIONER OF CUSTOMS, IMPORT-I
NEW CUSTOM HOUSE, BALLARD ESTATE, MUMBAI-01
E-mail Id:- tsk-mumcuszone1@gov.in**

STANDING ORDER No. 48/2021

Attention of all Officers and Staff of all Sections under Import-I and Import-II, Commissionerates of New Custom House, Mumbai Zone-I is invited to Public Notice No. 42/2020 prescribing role of TSK read with standing-order No. 43/2020 dated 23.11.2020.

2. It has been observed that many of the section are still accepting and storing Bond and Bank Guarantee. The Bonds are mainly required for provisional assessment of bill of entry. However there are many other situation where Bond/Bank Guarantee are required as details below:

1. Provisional release of seized goods.
2. For Intellectual Property Rights/trade work registration.
3. Registration of project Import.
4. Requirement of warehousing provision under Customs Act, 1962.
5. Other requirement.

3. It is hereby reiterated that all bonds shall be accepted at TSK by AC/DC TSK only. If any Bonds are submitted at any section along with other documents, the same should be forwarded to the TSK section after due verification. TSK section shall record the same in Bond module and enter in the manual register after due acceptance by AC/DC TSK. All Bonds have to be maintained in e-office and the soft copies of accepted bond may be forwarded to the concerned section.

4. Bank Guarantee may also be submitted at various sections due to various reasons other than provisional assessment. It is also observed that old Bank Guarantees are being stored at CAO section of General

Commissionerate and respective section. It has been decided that TSK shall be the Nodal section for storing all Bank Guarantees including renewal of Bank Guarantee. Thus all old Bank Guarantees lying in different sections, should be forwarded to the TSK section within 15 days by each section. The TSK shall enter these Bank Guarantees in the Bank Guarantee register and store these in a safe custody under Lock and Key. All Bank Guarantees should be scanned and put up in e-office in sequential manner in single file. Soft copies of these Bank Guarantees should be forwarded to the concerned section. The TSK should also intimate the serial number of Bank Guarantee to the concerned section through the e-office.

5. It is hereby reiterated that Bank Guarantee encashment and cancellation shall be the responsibility of the concerned section and job of the TSK should be safe storage and renewal of the Bank Guarantees.
6. Any difficulties faced or doubts arising in the implementation of this Standing Order may please be brought to the notice of the undersigned.

Manoj Kumar Kedia

Commissioner

10/02/2021

Import-I, New Custom House

Copy to:

1. The Principal Chief Commissioner of Customs, Mumbai Zone-I.
2. The Commissioner of Customs, General and Preventive, NCH, Mumbai Zone-I.
3. The Commissioner of Customs, Audit, NCH, Mumbai Zone-I
4. The Commissioner of Customs, Export, NCH, Mumbai Zone-
4. All Addl. /Joint Commissioner of Customs, Mumbai Zone-I.
5. The Addl. /Joint Commissioner of Customs, ICD Mulund.
6. The Dy. Asstt. Commissioner of Customs, ICD Mulund.
7. All Deputy/Asst. Commissioner of Customs Mumbai Zone-I.
8. All Sections/Groups of New Custom House, Mumbai-Zone-I
10. The DC/EDI for uploading on the NCH Website.