



OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (GENERAL)
NEW CUSTOM HOUSE, BALLARD ESTATE, MUMBAI-400 001

F. No. S/5-25/2018 Estt. (IPR)

Date : 22.01.2019

CIRCULAR NO. 55/2018-19

**Sub: Submission of Annual Return of Immovable Property (IPR) for the year 2018
as on 01.01.2019, time schedule for the same – reg.**

As you are aware, under Rule 18 of CCS (Conduct) Rules, 1964, every Government Servants are liable to furnish his/her Annual Return of Immovable Property (IPR) of the previous year by 31st January of the following year.

The DOP&T has issued an O.M. No. 11013/12/93-Estt. (A) dated 24.01.1994 in this behalf which is self explanatory and as per the above instruction, filing of IPRs became a mandatory procedure for every Government Servants before 31st of January of every calendar year. It has been noticed that many of the officers are not submitting IPR in time. Failure in filing the IPR has to be viewed as misconduct and can form a good and sufficient reason for instituting disciplinary proceedings against him/her as required under Rule 18 of the CCS (Conduct) Rules,1964.

You are therefore requested to direct your staff to submit IPR before 31st January, 2019 as per the said guideline of DOP&T.

Sd/-
(Amar Prakash)
Assistant Commissioner of Customs
IPR, P&E Section, NCH
Mumbai.

Copy to:

1. All the Addl. Commissioner of Customs, NCH, Mumbai, Zone-1.
2. The DC/AC, EDI Section (for uploading on website).
3. Notice Board