

**OFFICE OF THE PR.COMMISSIONER OF CUSTOMS (GENERAL)
NEW CUSTOM HOUSE, BALLARD ESTATE, MUMBAI-01**

F.NO.:S/10-MISC-17/19-20 APB NCH

Date:23.10.2019

Circular 02/2019

As per FR & SR Rule, Service Book is required to be shown to the official (employee concerned) every year and his signature should be obtained. The Government servant will ensure that his services have duly been verified and certified as such, before affixing his signature.

Hence it is requested to all the officers (Service Book of whom is being maintained in accounts pay bill section) to contact accounts pay bill section, New Customs House, Mumbai, to verify your service book entries at the earliest.

Sd/-

Chief Accounts Officer
Accounts Pay Bill Section
NCH, Mumbai.

Copy to:

1. All concern Officials
2. EDI Section for uploading on the website.
3. Notice Board
4. Office copy