



आयुक्त, सीमाशुल्क कार्यालय का (सामान्य)
OFFICE OF THE COMMISSIONER OF CUSTOMS (GENERAL)
नवीन सीमाशुल्क भवन, बेलाई इस्टेट, मुंबई -
NEW CUSTOM HOUSE, BALLARD ESTATE MUMBAI-400 001

F.No: S/5-70/2016 P & E Part-III

Dated: .09.2020

Office Memorandum

Sub:-Calendar to be followed for DPC/MACP/AGT/56(J)/JCM/Other Meeting -reg.

The work scheduled for the period from January to December w.r.t Gr. B (Ministerial Cadre) and Gr.C (Ministerial cadre) from calendar year 2021 onwards is as under:

1. DPC – DPC is to be held in Calendar year within May to October. On receipt of DPC minutes, post-DPC follow-up action (including approval of the Competent Authority) to be taken by the administrative Department in Calendar year in November-December.
2. Seniority list :- to be issued yearly following completion of DPCs.
3. MACP - DSC to be conducted twice in a financial year. For first-half of a particular financial year (April-September), meeting to be held in the first week of January. For second-half of the financial year (October-March), meeting to be held in the first week of July.
4. AGT- As per Standing Order No. 7821/2003 dated 30.09.2003 rotation, posting and transfer in Ministerial cadres shall be issued once a year in the month of September positively. However for the year 2020, it may be drawn in the month of December.

5. 56 (j)- The report of 56 (J) is reviewed in Four quarters.

Quarter	Period to be reviewed till
Jan-March	September of same year
April-June	December of same year
July-September	March of next year
October-December	June of next year

6. Compassionate Ground Appointment :- to be done on yearly basis in the month of September.

7. JCM - Third Wednesday of April, August & December.

8. Quarterly Meeting regard SC/ST- First Tuesday of Jan/April/ July/October.

If any of the dates fall on public holidays, the next working day may be chosen for conducting the meeting.

This issues with the approval of Pr. Commissioner of Customs (G).

Yours faithfully,

Farah
11/9/2020
(FARAH ZACHARIAH)
Deputy Commissioner of Customs
P & E, NCH, Mumbai-1